

INSTRUMENT HIRE FORM

MUSIC TUITION



A limited number of instruments are available to hire from the school. This is at a cost of \$220 per semester, chargeable to your Clipboard account.

Instrument Hire will be arranged at the first lesson with the instrumental teacher.

Student Name		Year Level	
Instrument	Ruyton records the serial number of the instrument on Clipboard		

CONDITIONS OF HIRE

- I accept responsibility for the instrument hired from Ruyton Girls' School, for exclusive use by the student named above.
- I understand the 2025 hire fee for this instrument is \$220 per semester and agree to pay this fee via an invoice raised on Clipboard.
- For students involved in the Year 2 String Program (Semester 1), Year 5 Advanced Band Program (Term 2-4) or the Year 5 Beginner Band Program (Semester 2), there is no hire fee for the duration of these programs.
- I agree to maintain the instrument in accordance with the '[Instrument Care Guide](#)' (see separate sheet).
- I understand that Ruyton Girls' School will cover the cost of general maintenance, however I accept responsibility for the cost of replacement consumables (e.g. strings, rosin, reeds etc) and any damage to the instrument during the hire period.
- I undertake to report any damage, loss or theft immediately to the [Performing Arts Office by email](#).
- In the event of damage, I agree to have the instrument assessed by a reputable instrument repairer of the school's choice, and to pay for the cost of repair beyond general maintenance. In the event of damage beyond repair, I agree to pay the replacement cost for an instrument of similar quality OR Ruyton Girls' School's Insurance Policy Excess (\$5,000), whichever is least.

PARENT/GUARDIAN SIGNATURE

<input type="checkbox"/> I have read and agree to all the above conditions of hire.			
Parent/Guardian Name			
Parent/Guardian Signature		Date	

STUDENT SIGNATURE (YEAR 5 & ABOVE)

<input type="checkbox"/> I have read the 'Instrument Care Guide' and agree to take care of the school instrument.			
Student Signature		Date	

For your convenience, this form is available digitally on Firefly. Return this form by email to performingarts@ruyton.vic.edu.au. Alternatively, you can return the form in person to the Performing Arts Office, located on the lower ground of the Verrocchi Centre.

The instrument may be collected from the Performing Arts Office upon return of this form.